



Thank you for choosing WP.digital to create and market your website!

To get the project started, we'll need you to send us the following items. Please email them to us at wpdigital@thedesign.com.

Our team will need all of the items in Section One to begin work on your website. Your project will not begin until these items are sent to our team, even if you have already submitted payment to us.

Company details:

- Company name
- Address
- Phone, Fax number
- Email address to send contact forms to
- Links to any social media accounts you currently have

Marketing details:

- Keywords to focus on
- Location to focus on
- Company tagline

Content:

- Our team will add six pages to your site during month one - homepage, contact page, and four other pages, and will teach your team how to add more during WordPress Training or can do in future months
- Page content to add to site - about, service pages, team pages, testimonials, etc
- Imagery to add to site (for content pages as well as team pages)
- Company's logo to add to site
- Colors for site - Primary color, secondary color. If you do not have brand colors already, we can use the colors from your company's logo as the colors for your site

Logins:

- Login to the place where you registered your companies' domain (such as GoDaddy or BlueHost). If you do not have a domain, you will need to purchase one and provide us with that login
- Login to your social media properties that our team will be updating. This is only applicable for the Business and Premier subscription services